



On the basis of Council Regulation (EC) **No 1083/2006** of 11 July 2006 laying down general provisions on the European Regional Development Fund, the European Social Fund and the Cohesion Fund and repealing regulation (EC) NO 1260/1999 (OJ L NO 210 from 31 July 2006, p. 25), Commission Regulation (EC) **No 1828/2006** of 8 December 2006 setting out rules for the implementation of Council Regulation (EC) No 1083/2006 laying down general provisions on the ERDF, ESF and the Cohesion Fund and of Regulation (EC) No 1080/2006 of the European Parliament and of the Council on the ERDF and repealing regulation (EC) NO 1783/1999 (OJ L NO 210 from 31 July 2006, p. 1); Commission Regulation (EC) No 846/2009 of 1 September 2009 amending Regulation (EC) No 1828/2006 (OJ L No 250 from 23 September 2009); Council and the European Parliament Regulation (EC) **No 1080/2006** of 5 July 2006 on the European Regional Development Fund and repealing Regulation (EC) No 1783/1999; Decree on the implementation of procedures for the use of funds of the European Territorial Cooperation and Instrument for Pre-accession Assistance in the Republic of Slovenia in the programming period 2007-2013 (OG RS no. 110/2007) and the Operational Programme Slovenia - Hungary 2007-2013 – Version 02, approved by the Commission Decision No C (2010)1732 on 29 March 2010 the Managing Authority issues the

**2<sup>nd</sup> Call for Proposals  
in the frame of the Operational Programme Slovenia - Hungary 2007-2013**

Reference number: 4300-125/2010

**1. Managing Authority**

The Government Office of the Republic of Slovenia for Local Self-Government and Regional Policy, Kotnikova 28, 1000 Ljubljana, represented by the Unit for Managing of Cross-border Programmes Maribor, Svetozarevska 6, 2000 Maribor, acts as the Managing Authority.

The Managing Authority is the contracting authority for European Regional Development Fund (ERDF).

**2. Call for Proposals**

This Call for Proposals is issued by the Managing Authority and is applicable for eligible applicants from Slovenia and Hungary.

Operational Programme Slovenia-Hungary 2007-2013 and the Application Pack, consisting of the Practical Implementation Manual (PIM), Application Form and its Annexes, sample ERDF Subsidy Contract and sample Partnership Agreement is available on the programme web page <http://www.si-hu.eu>.

**3. Subject of the Call for Proposals**

The subject of this Call for Proposals is co-financing operations that contribute efficiently to the **overall objective of the programme:**





**To place the cross-border region on the European map as a cultural, health and natural precious area for living and working.**

The subject of this Call for Proposals is co-financing of operations from the European Regional Development Fund corresponding to the following Activity Fields within Priorities 1 and 2 of the Operational Programme Slovenia - Hungary 2007-2013.

Priority Axis 1: Increase the attractiveness of the cooperation area

- Activity Fields:
  - Development of Joint Tourist Destination
  - Preservation and Development of Culture
  - Improvement of Cross border Traffic Connections

Priority Axis 2: Sustainable development

- Activity Fields:
  - Regional Development Cooperation
  - Preventative Health Care
  - Environment Protection and Management
  - Efficient Energy Use

For detailed information on the description of activity fields, their objectives and main activities under each priority axis refer to Chapter 6 of the Operational Programme. In order to make your project compliant with the programme it is compulsory to read and take into account the description under each priority axis and corresponding activity field.

Each project proposal can refer only to **one** of the above-mentioned **priority axes**, even in case of a project where some activities might also fall under the other priority axis. The chosen priority axis must be in line with and reflect the majority of the activities.

Activities have to indicate **cross-border impact on the eligible area** of this Programme.

The project partners must fulfil at least two of the cross border cooperation criteria: joint development, joint implementation, joint staffing, and joint financing.

**4. Available funds, share of co-financing and project size**

The amount of **14.699.991,54 EUR** from the European Regional Development Fund under this Call for Proposals will be available for co-financing operations.



The funds are subdivided by priority axes as follows:

Priority Axes	Community funding
Increase the attractiveness of the cooperation area	8.126.975,07
Sustainable development	6.573.016,47
<b>Total</b>	<b>14.699.991,54</b>

Only eligible expenditure can be co-financed from the programme, whereby the Community co-financing from the ERDF funds can amount to max. 85% of the public funding; at least 15% is to be ensured from other national/regional/local public sources, whereby each partner must ensure at least 5% of own contribution, with exceptions of Hungarian central budgetary institutions

The projects eligible for participation in the programme are those with the total amount of requested ERDF funds higher than 50.000,00 EUR and, as a rule, less than 2.000.000,00 EUR. Projects exceeding 2.000.000,00 EUR must be duly substantiated. The final decision on such projects is taken by the Joint Monitoring Committee (JMC).

The MA and JMC reserve the right not to allocate all the available funds from this Call for Proposal, if not enough good applications are received.

The maximum ERDF underspending acceptable after two consecutive reporting periods is 15%. In case of underspending rate higher than 15%, the Managing Authority reserves the right to reduce the approved ERDF for the exceeding percentage applied to the foreseen ERDF of the reference periods.

## 5. Programme Area

The programme area of the Cross-border Cooperation Operational Programme Slovenia–Hungary 2007-2013 includes the following territorial units on the NUTS level 3:

- **in the Republic of Slovenia:** Pomurje and Podravje (20%) regions;
- **in the Republic of Hungary:** counties Zala and Vas.

## 6. Eligible applicants and partners

Beneficiaries of the two priority axes must:

1. In general be non-profit legal persons, established by public or private law for the purposes of public interest or specific purpose of meeting the needs of general interest, belonging to one of the following groups:
  - Regional and local public authorities;
  - Public bodies (funds, institutions, agencies) established by the state or a municipality, such as: research and development institutions, education and training institutions, health care





institutions, institutions protecting natural and cultural heritage, local and regional development agencies etc.;

- Non-governmental organisations, such as associations and foundations;
- Chambers of commerce, agriculture, crafts and industry, clusters registered as non-profit legal persons;
- Legal entities established by private law (societies) with non-profit status and purpose of operating, such as local and regional development agencies registered as companies, local tourism organisations, training organizations etc.;
- Public institutions for economic development, public companies, as well as other legal entities with predominant impact of the state or municipalities on management;

Due to the strict national level legislations on road management and for the proper and balanced implementation of the activity field Improvement of cross border traffic connections within Priority Axis 1., Hungarian National Infrastructure Developing Ltd - for the purposes of public interest or specific purpose of meeting the needs of general interest - may be considered ELIGIBLE through the simultaneous accomplishment of the following conditions:

- proposed activities to be implemented under the activity field Improvement of cross border traffic connections (Priority Axis 1);
- main field of activity of the beneficiary to be in line with the proposed project activities;
- implementation of the proposed activities can not be performed under any means by a non-profit legal person, local government;
- the proposed activities will be implemented as non profit, without generating any income, revenue.

2. come from Slovenia and Hungary;
3. be located within the eligible area unless justified;
4. have legal, financial and operational capacity to participate in the programme.

The minimum requirement is to have at least one project partner from Slovenia and one from Hungary. The upper number of project partners is not limited.

## **7. Eligible period of co-financing**

The earliest possible start of the period of eligibility of expenditure (payment of invoices) is the date of project approval of the Joint Monitoring Committee.

The project end is the date when the last payment has been executed by the project partners. In any case, all projects have to be ended by 31 March 2015 at the latest.





## 8. Duration

The projects eligible for participation in the programme are those with the duration up to 36 months of project implementation.

**Please note** that the project implementation period can be shortened in the evaluation process, in case they are timely over planned and the activities can be implemented in a shorter period of time.

## 9. Eligible costs

- 1) Personnel costs;
- 2) External service costs;
- 3) Investment costs;
- 4) Administrative costs.

A detailed description of the eligible costs is included in the Practical Implementation Manual under Chapter 4.1.

Expenditure can be considered to be eligible at the earliest from the date of the decision of the project approval by the Joint Monitoring Committee. The start of the eligibility period of expenditure can also be determined on a later date if the national or European legislation requires so.

## 10. Project development support

**Applicants have to read all the documents related to the Call for proposals before preparation of a project and it is highly recommended to contact JTS and/or Info Point in order to clarify the eventual open issues.** In the course of the Call for Proposals, questions may be sent by e-mail to the following addresses:

Government Office for Local Self-Government and Regional Policy  
Unit for Managing of Cross-border Programmes Maribor  
Joint Technical Secretariat Slovenia-Hungary 2007-2013  
Svetozarevska 6, SI-2000 Maribor  
Contact person: Anita Plevnik (information in Slovene language)

e-mail: [jts-si-hu.svlr@gov.si](mailto:jts-si-hu.svlr@gov.si)  
or by telephone +386 2229 42 34 (Office hours: Tuesday, Wednesday, Thursday: 9.00-12.00)

### **Info Point**

VÁTI Trans-Danubian Regional Office Szombathely  
9700 Szombathely Selyemrét u. 2..  
Contact person: Halinka Péter (information in Hungarian language);

e-mail: [phalinka@vati.hu](mailto:phalinka@vati.hu)  
tel. +36 94 500 138 (Office hours: Tuesday, Wednesday, Thursday: 13.00-16.00)





The Joint Technical Secretariat (JTS) and the Info Point shall provide support to potential applicants by providing information concerning the programme and technical support in preparing the applications.

Check the programme website [www.si-hu.eu](http://www.si-hu.eu) for dates on planned **informative workshops** and for frequently asked questions and answers or contact directly the JTS or Info point.

### **11. Submission of the applications**

Each Lead Partner can submit several applications. The application can be submitted at any time between the launch date and the closing date of the Call for Proposals.

The application pack is available at the web site: [www.si-hu.eu](http://www.si-hu.eu).

The deadline for the **receipt** of the applications under this Call is **30 September 2010** by 15.30 hours on the following address:

Služba vlade Republike Slovenije za lokalno samoupravo in regionalno politiko  
Oddelek za upravljanje čezmejnih programov  
Skupni tehnični sekretariat Slovenija – Madžarska 2007-2013  
Svetozarevska 6  
SI-2000 Maribor

Application can be submitted to the indicated address only.

The application must be submitted in paper and electronic form by the Lead Partner.

### **12. Opening of the applications**

The opening of applications is not public.

**The envelope is sealed and properly marked** and has **all** these elements:

- a) The address to which the application is submitted,
- b) The full name and address of the Lead Partner,
- c) The reference number of the Call for Proposals – 4300-125/2010
- d) The acronym of the project proposal,
- e) The wording: **»Do not open – 2<sup>nd</sup> Call for Proposals for OP SI-HU 2007-2013«.**

In order for the application to be accepted, the application must arrive at the indicated address in time and the envelope must be marked in such a way that it can be seen to which Call for Proposal it refers to.

### **13. Project selection**

The project selection procedure will be conducted in two phases:

#### **13.1 Administrative compliance and eligibility check**



After registration of the received project applications, the JTS shall perform the administrative compliance and eligibility check.

**The application is complete if:**

1. An original paper version of the completed Application Form (all sections of Part A and Part B, plus authorized Annexes) is submitted. Supporting documents may be copies in case they correspond to the original. All supporting documents which are applicable in line with the List of Supporting Documents have to be enclosed;
2. One electronic version of the completed Application Form (all sections of Part A and Part B, (MS Access database file "Project.mdb") plus authorized Annexes) and supporting documents must be submitted on a CD-Rom or Memory stick.

The electronic version must contain all the documents (Application Form (MS Access database file "Project.mdb" including Annex II and scanned, signed and stamped Annex 1, Section 5 of Application Form – Part A and supporting documents ). The e-version of the Application Form must be identical to the printed one .

Note: One document should be scanned in only one pdf document!

In case of missing documents or clarifications needed, the Lead Partner shall be contacted.

**13.2 Rejection of the application**

**The application will not be opened and will be rejected automatically if the requirements listed in points 11 and 12 are not fulfilled:**

1. The application in hard copy did not arrive in time;
2. The envelope was not appropriately marked in line with Point 12.

**The application will be rejected without any requests for missing documents if:**

1. The Application Form was hand-written instead of typed;
2. The application was not submitted in the required languages (except for Annex II to Application Form);
3. The application did not arrive in forms demanded (1 hard copy, 1 e-version).

**The application will be rejected also for the following reasons:**

1. The application does not fulfill all the opening, administrative or eligibility conditions during administrative and eligibility check;
2. The reply to the request for missing documents or request for clarifications did not arrive within the deadline indicated in the request or if the materials/answers sent in were incomplete or inappropriate;
3. After the quality assessment the score the application obtained on the ranking list was not high enough to receive the ERDF funds available. (See selection criteria in Chapter 5.3.1 of the Practical Implementation Manual.);



4. If no more EDRF funds are available.

The applications have to fulfill all the conditions in the administrative and eligibility check.

In case of missing data/supporting documents or clarifications needed, the Managing Authority/JTS can invite the applicants to complete or provide missing documentation or clarifications to specific parts of the application in 5 working days. In case where the reply is not submitted in time the applications will be rejected.

**Neither the rejected applications nor applications recommended for co-financing shall be returned to the applicants**

Please note that in case any section of the Application Form is not filled in, the application will not be automatically rejected. If some parts are missing which are not vital for the project implementation, the project will obtain a lower score for the aspects missing.

The applications that fulfil the conditions in administrative and eligibility check will proceed to Quality assessment.

### **13.3 Quality Assessment**

The projects that pass the administrative compliance and eligibility check shall be further assessed by assessors using the criteria presented in Chapter 5.3 of the Practical Implementation Manual.

Ineligible costs don't have the influence on the eligibility of the whole application. The ineligible costs will not be co-financed.

Only applications receiving **sufficient number of** points in the quality assessment can be co-financed within the 2<sup>nd</sup> Call for Proposals.

### **14. Approval of the projects**

The **final decision** on the project is made by the Joint Monitoring Committee of the Operational Programme Slovenia-Hungary 2007-2013.

The JMC formally decides on the approval or rejection of the project and on the ERDF contribution.

### **15. Informing on the project selection**

On the basis of the decision of the Joint Monitoring Committee, the Managing Authority will inform the Lead Partner, on the approval/rejection of the application with an official letter within 30 days of the decision of the JMC.

For the approved projects, further information about the next steps for contracting will be provided within this letter.





## **16. Amendments to the Call for Proposals**

Should the Call for Proposals and its Application Pack be amended before the closing date of the Call for Proposals, corrigenda will be published on the following web site: [www.si-hu.eu](http://www.si-hu.eu).

In the Official Journal of the Republic of Slovenia only amendments of this Call for Proposals will be published.

Applicants are obliged to respect eventual amendments to the Call for Proposals and its application pack published in the manner as described above.

## **17. Language**

The Call for Proposals and the Application Pack are published in Slovene and Hungarian language. In case of discrepancies between the Slovene and the Hungarian text of the application pack, harmonized English version will be used as a tool for common understanding.

The application must be submitted in **Slovene AND Hungarian** language only, except for Annex II to Application Form which must be submitted also in English, and supporting documents which can be submitted only in the original language. **The applicants must make sure that the wording in Slovene and Hungarian language is the same and understandable.**

## **18. Other provisions**

The results of the Call for Proposals are information of public nature and will be published on the web site [www.si-hu.eu](http://www.si-hu.eu) after signature of ERDF Subsidy Contracts with the selected Lead Partners.

Government Office of Republic of Slovenia for  
Local Self-Government and Regional Policy

